



Employees can now submit their consent to authorize the use and disclose protected health information for COVID-19 safety protocols via their MyUHealthChart account.

Submitting **EMPLOYEE AUTHORIZATION TO USE AND DISCLOSE PROTECTED HEALTH INFORMATION FOR COVID-19 SAFETY PROTOCOLS** via MyUHealthChart

Use this link to access the upload form or follow these steps below:

<https://myuhealthchart.com/mychart/inside.asp?mode=questionnaire&from=list&src=sys&srcid=1&quesid=100020003000>

- 1) When an Employee logs into their MyUHealthChart account, they will see a banner on the home screen. Click on Electronically Sign Consent. *You can also access the consent form by navigating to the Questionnaires menu item in MyUHealthChart.*

- 2) Once you have read the consent, click on "I have read and understood the above and authorize the release of this information" button to electronically consent.

- 3) Confirm that the information displayed is correct and click **Submit** to complete.